

Bank Note Paper Mill India Private Limited, Mysore

Invites sealed quotations for Sale of Mixed Scarp Materials (SOMS) at BNPM, Mysore.

The Tender document is hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Nil.

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
Administrative office building,
Entry Gate.1, Paper mill compound,
Note Mudran Nagar , Mysuru-570 003

TENDER NO. BNPM/NCB/SOMS/1102/2019-20 Dated 11.02.2020

TENDER FOR SALE OF MIXED SCRAP MATERIALS (SOMS)

Last date for submission of Tender: **1400 Hours on 03-03-2020**
Opening of Technical Bids: **1500 Hours on 03-03-2020**

Index

<u>Section</u>	<u>Description</u>	<u>Page Nos.</u>
I.	Notice Inviting Tender	4 to 9
II.	List of Mixed Scrap Materials	10
III.	Format to be filled & enclosed in Envelope 1	11
IV.	Schedule of Price	12

SECTION I.

NOTICE INVITING TENDER

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed bids are invited by BNPM from eligible & financially sound bidders for Sale of Mixed Scrap Materials (SOMSM) at BNPM, Mysore - 570003.
2. **Eligibility Criteria:** The prospective bidders should submit the documents as mentioned below.

Proof of registration i.e., valid GST and PAN.

3. **Cost of Tender Form:** The cost of tender is Nil.
4. Tender should be addressed to The Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before **1400 hrs on 03.03.2020** in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at **1500 Hours on 03.03.2020** at the above mentioned address.
5. Tenders should be submitted in original in a sealed cover, to the offices of the BNPM, super subscribed "Tender for Sale of Mixed Scrap Materials (SOMS)". The tender shall be submitted as follows

a) Envelope -1 shall contain the following

- I. EMD of Rs 58,000/- in the form of DD.
- II. Deviations, if any.
- III. Documentary proof in support for eligibility criteria.
- IV. Copy of the blank tender document without any reference to price duly signed on all pages.
- V. Section III is to be filed up & submitted.

b) Envelope -2 shall contain the following

Price Bid as per format enclosed with Tender document.

Both the envelopes shall be put in one envelope and super subscribed "**Tender for Sale of Mixed Scrap Materials (SOMSM)**".

6. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.
8. The tender shall remain open for acceptance for a period of 60 days from the date of opening of the tender.
9. **EVALUATION CRITERIA:**
 - (i) At first stage, techno-commercial bid will be opened and evaluated by the competent committee / authority with reference to the parameters prescribed in the tender document. Subsequently in the second stage the financial bids of only techno commercially acceptable offer as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.
 - (ii) The effective price (without GST) quoted in schedule of price shall be considered for determining the overall H1 bidder combined for all Items. However,
 - (a) If overall H1 bidder is not H1 for all the individual items as mentioned in Section II, then overall H1 bidder shall be given a chance to match with H1 price of Particular item where he is not H1.
 - (b) If overall H1 bidder refuses to lift the item against the respective H1 rates of individual items/ schedules, then company reserve the right to split the order and sale the items to item/schedule wise H1 bidders.
 - (iii) However, the acceptance of the tender will rest with BNPM, who does not bind himself to accept the highest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.
 - (iv) BNPM also reserves the right to allot the order partly or wholly to single or different Tenderer. BNPM reserves the right to reject any offer including the highest one if the same is not conforming to its norms. The decision of BNPM in this regard will be final.
10. **Discrepancy in Prices:**
 - i) If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.
 - ii) If, there is an error in a total price, which has been worked out through addition and/or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

iii) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.

iv) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.

11. **Earnest Money Deposit (EMD):** Interest free EMD of Rs 58,000/- (Rupees Fifty Eight Thousand only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The tender without EMD shall be liable for rejection.

Submission of EMD is exempted for Micro and small enterprises (MSEs) as per the Public Procurement Policy for MSEs Order, 2012. MSEs should be registered and also will continue to remain registered during the tender validity period with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or Any other body specified by Ministry of MSME.

If the bidder opts for EMD waiver, then copy of valid NSIC/UAM/any other doc as applicable is to be submitted.

12. **Refund of EMD:** EMD of Unsuccessful bidder will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. EMD of successful Bidder will be released on submission of BG against Security Deposit. The value of Security Deposit will be 10% of the contract/order value. EMD shall be interest free.

13. **Security Deposit (SD):** Within 10 days of receipt of order, SD of 10% of the order value has to be submitted by the successful bidder, SD will be valid upto 60 days after the contract period. If the successful bidder fails to resume/complete the work within stipulated time, SD of such bidder shall be forfeited. SD shall be interest free. **If the successful bidder fails to submit the Security Deposit & does not lift the scrap material within 2 months of order placement, then BNPM has the right to forfeit the EMD amount, cancel the order & blacklist that bidder.**

14. **Terms of Sale:** Successful Bidder has to submit advance amount which is equivalent to the value of the scrap to be lifted preferably 3 days before lifting the material.

The advance payment should be made vide electronic transfer / Deposit to the Bank Account of Bank Note Paper Mill India Pvt Ltd.

Successful Bidder shall be allowed to lift the material only if the advance amount is equivalent to the scrap to be lifted.

15. **Site Visit/ Inspection:** To assess the state/ conditions of scrap materials and to determine the price to be quoted, the Bidder is advised to visit the project site on or before 10.02.2020 and to get acquainted with the conditions at the site.
16. **Completion Time:** Work for lifting the available scarp materials shall be started within 15 working days of issue of Sale Order and lifting of the available scrap should be finished within 60 days from the issue of Sale Order. The scrap materials available thereafter shall be lifted as and when available for disposal up to period of One Year.
17. **Tenders for Disposal of Sale of Mixed Scarp Materials:**

The tender is for Sale of Mixed Scrap Materials. Details of scrap for sale including Description, Lot Size would be given in the "List of Mixed Scrap Materials".

 - a. "As -Is-Where -Is" Basis of This Sale:
 - b. This sale of Scrap is strictly on "As Is- Where -Is" basis. Tenderer must satisfy himself on all matters with regard to quality, quantity; nature of stores etc., before tendering as no complaint or representation of any kind shall be entertained after the sale contract is concluded.
 - c. The description of lot in the particulars of sale has been given for the purpose of identification thereof only and the use of such description shall not constitute the sale thereof to be sale by description and no sale shall be invalid by reason of any defect or deviation or variation in any lot or on account of any lot not being exactly described and the purchaser shall not be entitled to claim any damage or compensation whatsoever on account of such fault, error in description, weight or the like.
 - d. All quantities of scrap whether by weight or measurement mentioned in the Tender notice are only approximate and should the quantity , on actual weight or measurement basis as the case may be and whenever delivered on such basis, works out less than the advertised and /or projected quantity, the BNPM shall not under any circumstances be liable to make good any such deficiency
 - e. BNPM reserves right to increase or decrease the quantity of any item or items or terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the BNPM on account of such termination of the contract or variation in the quantity.
 - f. BNPM shall have the right to remove certain items which it feels were not intended for sale but were inadvertently made a part of the scrap material or of the lot offered for sale lying at the premises or were joined or attached to the material offered for sale.
 - g. Tenderers desirous of purchasing and participating in the tender must visit the site before submitting the offer, after taking due permission from the concerned Stock Holders. The Tenderers submitting the offers shall be deemed to have visited the site and acquainted themselves thoroughly with materials intended for sale in all respect.
 - h. Any person giving offer shall be deemed to have made himself fully conversant with the Terms and Conditions of the Tender Sale, as well as the location and condition of the materials being sold and shall be deemed to have agreed to all the stated terms and conditions herein under.

20. Disposal Tenders for Security and Sensitive Machinery and Items:

a. Non-Misuse Declaration: The bidder is required to give an undertaking that he or his employees or legal heirs will ensure that such items purchased from BNPM, will be utilized only for scrap recovery and will not be misused for any other purpose. He will also ensure that this undertaking is honored and it got underwritten from further down the line scrap processors/ re-purchasers, if any. In case his firm changes hands, it will be his responsibility to ensure that the new owners honor and underwrite this undertaking.

21. Procedure for Disposal of Mixed Scrap Materials:

On finalization of tender, a sale order will be issued to successful bidder by BNPM for the existing available quantity which has to be lifted within 60 days from the date of issue of sale order.

The contractor shall make advance payment as mentioned above for the material to be lifted. Bidder shall arrange vehicle, if any, Tools & tackles /materials required & labour for collection from various places in the site, loading, transportation at his own cost. The safety of the labour will be the responsibility of the bidder. The operation is to be completed within the specified office hours i.e. between 1000 hrs and 1600 hrs. No work shall be permitted on Sundays or on closed holidays.

Bidder shall not be allowed to pick and choose the materials. Scrap has to be lifted as per the instruction of BNPM only. Scrap should not be sold to the employees of BNPM. Undertaking in this regard has to be provided.

22. Tender Evaluation and award of work: Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the H-1 will generally be the criteria, BNPM reserves the right to reject any offer including the H-1 if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

23. Compliance of security Norms:

BNPM is a security organization located in the premises of BRBNMPL and the Govt. of Karnataka declares the premises as Prohibited Area. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes.

All the above terms and conditions have been read, understood and accepted by me.

Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

SECTION II.
LIST OF MIXED SCRAP MATERIALS

S.NO	DESCRIPTION	UOM	Total Qty
1	MS Materials	Kg	25000
2	SS Materials	Kg	5000

*This quantity may vary $\pm 30\%$.

Place of Sale:

Bank Note Paper Mill India Private Limited

Note Mudran Nagar

Mysore 570 003

SECTION III. FORMAT TO BE FILLED UP & ENCLOSED IN ENVELOPE 1

TENDER NO. BNPM/NCB/SOMS/1102/2019-20 Dated 11.02.2020

SR NO	DOCUMENT	DETAIL	DOC SUBMISSION/ COMPLIANCE
1	EMD		SUBMITTED/ NOT SUBMITTED
i	DD NO		
ii	DD DATE		
iii	AMOUNT		
iv	BANK NAME & DETAIL		
2	NSIC/UAM/ ANY OTHER DOC IF EMD IS EXEMPTED (IF APPLICABLE)		SUBMITTED/ NOT SUBMITTED
i	NSIC/UAM / ANY OTHER DOC NO AS APPLICABLE		
3	DEVIATION AGAINST TENDER IF ANY		YES/NO
4	GST REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	GST NO		
5	PAN REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	PAN NO		
6	BLANK TENDER DOC WITHOUT ANT REFERNCE TO PRICE DULY SIGNED ON EACH PAGE		SUBMITTED/ NOT SUBMITTED

Authorised Signatory

Name of the Person Signing the Tender _____

Designation _____

Seal with address _____

Address of local office _____

SECTION IV.

TENDER NO. BNPM/NCB/SOMS/1102/2019-20 Dated 11.02.2020

SCHEDULE OF PRICE

(To be submitted in separate sealed cover)

S.No	Item Description	UOM (a)	QTY (b)	HSN Code	Unit Price (Rs) (c)	GST (Rs.) (d)	Total Unit Rate (e=c+d)	Grand Total Price (Rs.) (f = e*b)
1	MS Material	Kgs	25000					
2	SS Material	Kgs	5000					
	Grand Total							

Note: We confirm that the quoted price is inclusive of all GST, freight, handling, loading, unloading and other charges etc and other activities required to complete the sale procedure and tender once accepted, the price quoted shall be valid for a period of one year from the date of finalization of tender and intimation thereof.

We confirm to abide by all the terms and conditions mentioned in the tender.
I/We confirm that I/We have read all the terms and conditions of the tender document and signed and stamped on each page of the document.

Authorized Signatory
Name of the Person Signing the Tender
Designation
Seal with address
Place :
Date :